

# NATIONAL SCHOOL CHAPLAIN ASSOCIATION

## \*Chaplains Area Representative

### Job Description

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NSCA is seeking a candidate whose primary role is to educate and advocate for chaplains within the public school system.

This is a full-time position is a remote position within an assigned designed area however will need to maintain set office hours. This position is regional in scope and will require some travel. The Area Rep. will utilize virtual communication platforms to offset travel when appropriate.

### Responsibilities

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- Provide onboarding support for campus chaplains and school administrators when chaplains are hired.
- Coordinate with grass root organizations in designed region to educate and advocate for public school chaplains.
- Recruit chaplain candidates who exemplify the character and skills necessary for the NSCA chaplaincy program.
- Maintain consistent communication with Education Service Center (ESC) staff and act as a liaison for answering all questions or concerns regarding The Chaplains Act and the hiring of school chaplains within a school district.
- Identifies events, job fairs and other speaking opportunities to promote campus chaplains.
- Build partnerships with church, businesses, and other ministries to enhance funding and create affiliates.
- Ensure all placed chaplains within designated area maintain their status with the NSCA and complete the required CPE's and annual renewal.
- Other duties may be directed by the NSCA leadership or Board of Directors.

### Education and Experience

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- Bachelor's degree or higher in a business related or educational field or 2-5 years of previous work experience in business, education, or non-profit org(s)
- Certified Chaplain with NSCA

### Qualifications

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- Effective communication skills, including public speaking. Bi-Lingual, is a plus.
- Ability to work independently as well as with groups.
- Strong conflict resolution skills.
- Effective problem-solving talents.
- Proficiency in Microsoft Office suite (Excel, PowerPoint, Word) & Social Media platforms.
- Experience or proficiency with customer relationship management software (CRM).

\*This position is a **supported raised** role (not a direct-hire **job**), so the future employee must develop a team of partners who provide financially for his/her full salary and benefits. We provide training, resources, and coaching to help reach their financial support goals.