

# NATIONAL SCHOOL CHAPLAIN ASSOCIATION

## \*Senior Chaplains Director

### Job Description

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NSCA is seeking a candidate whose primary role is to oversee onboard and implementation of chaplains in public school as well as continued education.

This is a full-time position hybrid position in which you will work part-time remotely as well as set office hours. However, this position is national in scope and will periodically require travel. The Senior Chaplain Director will utilize virtual communication platforms to offset travel when appropriate.

### Responsibilities

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- Oversee the onboarding of school chaplains when hired within the public or private school system.
- Maintain consistent communication with all newly placed chaplains and ensure adequate on-the-job training.
- Conduct an evaluation from district leadership of chaplain to complete performance reviews and coaching.
- Support the development and approval of continuing education credits for certified chaplains.
- Create engagement within chaplain community to include updated resources, additional training, and best practices via social media and or digital marketing platforms.
- Schedule and implement final interviews for chaplain candidates.
- Other duties may be directed by the NSCA leadership or Board of Directors.

### Education and Experience

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- Bachelor's degree or higher in a business related or educational field or 2-5 years of previous work experience in business, education, or non-profit org(s)
- Certified Chaplain with NSCA

### Qualifications

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- Effective communication skills, including public speaking. Bi-Lingual, is a plus.
- Ability to work independently as well as with groups.
- Strong conflict resolution skills.
- Extensive understanding of biblical principles.
- Compassion for others.
- Effective problem-solving talents.
- Proficiency in Microsoft Office suite (Excel, PowerPoint, Word) & Social Media platforms.
- Experience or proficiency with customer relationship management software (CRM)

\*This position is a **supported raised** role (not a direct-hire **job**), so the future employee must develop a team of partners who provide financially for his/her full salary and benefits. We provide training, resources, and coaching to help reach their financial support goals.